



Investigations Read Only Quick Guide

This document is meant for use by the following roles: Regional Investigations Read Only Role, Regional QE Director, Regional Human Rights Specialist and Human Rights Specialist - Facility.

Viewing Documents from the Switchboard

The following documents can be opened in read only mode from the switchboard:

- Action Plan/Resolution
- Administrative Review
- Appeal Information

Screen Name: Switchboard

Steps:

1. Click on QM
2. Click on Investigations
3. Click Data Entry

Printing Information from HCSIS – Where to go

Printable Summary Screen (QM>Investigations>Printable Summary)
DPPC Intake (Regional Investigations Read Only and Human Rights Specialist - Facility)
Investigations Notices List Screen (QM > Investigations > Notices)
Decision Letter
Disposition Letter
Public Log Report
Redacted Investigation Report
Action Plan Resolution Report
Investigations Reports List Screen (QM > Reports > Reports Request)
Action Plan/Resolution Report
Investigations Counts Report
Investigations Outstanding Summary Report
QE Provider Investigation Report